

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, March 26, 2019 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Sloan, Petty, Ellington, Kierzek, Thurow

Council Members Absent: Kolb, Plautz, Alt

Others Present: Chief Schauf, Clerk Zeman, Adm. Geick, Attny. Truman, T. Pinion, C. Haggard, Richard Pilsner, Tim Teelin, Matthew Balfanz, Joe Colossa, John Bare, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Petty to amend the March 12, 2019 minutes to include Ald. Kierzek in attendance. Motion carried unanimously.

Moved by Wedekind, seconded by Sloan and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATION-** The Mayor read the following proclamations declaring:

- April 2019 as Fair Housing Month and;
- April 2019 as Sexual Assault Awareness Month

**PUBLIC HEARING** – The Mayor announces that this is the published date and time to hear public comment concerning:

- An Amendment to Chapter 17.18(4) and the Zoning District Map rezoning tax parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800 from A-1 Agricultural Transition to I-4 Planned Industrial/Business.

City Engineer T. Pinion explained that this property is located in the Southwest quadrant of the US Hwy 12 freeway and Cty Hwy W, also known as South Boulevard. It includes 59 acres of property running from Hwy W south to the City limits, directly west of Teel. The property owners attended the Plan Commission meeting requesting that this property be rezoned to an I-4 Planned Industrial/Business, which is consistent with all other property in that vicinity.

Richard Pilsner, Tim Teelin, and Matthew Balfanz do not wish to speak at this public hearing; however, they would like to register in favor of this rezoning.

No one spoke and the Mayor closed the Public Hearing.

**PUBLIC INVITED TO SPEAK** – No one spoke.

**MAYOR'S COMMENTS**

- The Mayor congratulated Sam Kujak who is celebrating his 5<sup>th</sup> anniversary with the Parks Department.
- The Spring Election is April 2, 2019. All City of Baraboo residents vote at the Baraboo Civic Center, polls are open from 7:00am to 8:00pm.
- The premier showing of Discover Wisconsin will be at the Al Ringling Theatre on Monday, April 8<sup>th</sup> at 7:00pm.

**CONSENT AGENDA****Resolution No. 18-140**

THAT the Accounts Payable, in the amount of \$ 962,974.32 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Resolution No. 18-141**

That the following budget amendments are authorized:

- 4th Quarter, 2018 City-Wide and Water & Sewer Utilities' Amendments

**City of Baraboo  
4th Quarter Budget Amendments  
Supplemental Budget**

**Kuenzi Estate**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Recreation	830-53-49300-000	Fund Balance applied	(1,500)	(5,518)	(7,018)
Recreation	830-53-55300-861-100	Facility Improvements - Tennis	1,335	5,518	6,853

*To appropriate funds for tennis court utilizing fund balance*

**BID**

BID	390-69-49300-000	Fund Balance Applied	(25,583)	(3,459)	(29,042)
Community Development	390-69-56700-300-972	Promotions	23,500	3,459	26,959

*To appropriate funds from reserves for promotions over budget*

**Capital Equipment Fund**

Parks	490-52-48300-000	Sale of Assets	-	(3,545)	(3,545)
Recreation	490-53-55300-814-000	Equipment Purchases	-	3,545	3,545

*To appropriate funds for treadmill replacement*

**Alma Waite**

Alma Waite	820-82-49300-000	Fund Balance Applied	(1,880)	(1,500)	(3,380)
Cultural Expense	820-82-55190-720-000	Grants. Donations. Contribs	13,000	1,500	14,500

*To appropriate funds for Tuscania Memorial utilizing fund balance*

**Liability Insurance**

Finance	720-11-47340-000	Contributions from Sewer	-	(4,800)	(4,800)
Finance	720-11-47350-000	Contributions from Water	-	(6,130)	(6,130)
Finance	720-11-47360-000	Contributions from Stormwater	-	(2,420)	(2,420)
Finance	720-11-47400-000	Contributions from Local Depts	-	(59,157)	(59,157)
Finance	720-11-47500-000	Contributions from Comp Unit	-	(2,710)	(2,710)
Insurance Premium	720-11-51491-510-000	Insurance	-	75,217	75,217

*To create budget for planned insurance expenditures*

**Unfunded Pension Liability**

General Government	740-10-47400-000	Contributions from Local Depts	-	(18,900)	(18,900)
General Government	740-10-47350-000	Contributions from Water	-	(980)	(980)
General Government	740-10-47340-000	Contributions from Sewer	-	(1,195)	(1,195)
Interest on Notes	740-10-58220-620-000	Interest	(100)	21,075	20,975

*To create budget for interest expense*

**Park Impact/Development**

Parks	250-52-46842-000	Park Development	-	(4,307)	(4,307)
Parks	250-52-55200-821-000	Land or Land Improvements	1,536	4,307	5,843

*To create budget for land improvements*

**Kuenzi Estate**

Recreation	830-53-49300-000	Fund Balance applied	(5,518)	(1,500)	(7,018)
Recreation	830-53-55300-340-100	Operating - Tennis	(1,500)	1,500	-

*To create budget for tennis courts utilizing fund balance*

**Oschner Park House**

Parks	890-52-49300-000	Fund Balance Applied	(4,525)	(4,852)	(9,377)
Parks	890-52-48210-000	Rents and Leases	-	(200)	(200)
Parks	890-52-48110-000	Interest on Investments	-	(28)	(28)
Parks	890-52-55200-822-000	Building Improvements	4,525	4,600	9,125
Parks	890-52-55200-300-000	Operating Expense	-	480	480

*To create budget for building and operating expenses*

**TIF VI**

General Government	360-10-41120-000	Tax Increments	(282,731)	(387,806)	(670,537)
General Government	360-10-48110-000	Interest on Investments	-	(2,670)	(2,670)
Principal on Bonds	360-10-58110-610-121	Principal on Bonds - 12A	-	70,000	70,000
Principal on Bonds	360-10-58110-610-141	Principal on Bonds - 2014A	-	60,000	60,000
Principal on Bonds	360-10-58110-610-161	Principal on Bonds - 16A	-	225,000	225,000
Interest on Bonds	360-10-58210-620-121	Interest on Bonds - 2012A	-	8,963	8,963
Interest on Bonds	360-10-58210-620-141	Interest on Bonds - 2014A	-	10,238	10,238
Interest on Bonds	360-10-58210-620-161	Interest on Bonds - 2016A	-	15,550	15,550
Paying Agent	360-10-58300-630-161	Issuance Costs_2016A	-	75	75
Independent Auditing	360-11-51510-215-000	Professional Services	5,181	650	5,831

*To create budget for planned TIF6 expenditures*

**General Fund**

General Government	100-10-49300-000	Fund Balance Applied	(580,753)	(9,434)	(590,187)
Alma Waite Annex	100-21-51620-822-000	Building Improvements	-	9,434	9,434

*To create budget for Alma Waite Building HVAC utilizing fund balance*

**General Fund**

Street Department	100-31-48307-000	Sale of Recyclables	(1,000)	(3,993)	(4,993)
Street Maintenance	100-31-53300-374-000	Gravel	25,000	3,993	28,993

*To create budget for gravel utilizing sale of recyclables*

**General Fund**

Recreation	100-53-46751-020	Recreation - Baseball	(3,400)	170	(3,230)
Recreation	100-53-46751-030	Recreation - Basketball	(1,900)	380	(1,520)
Recreation	100-53-46751-031	Recreation - Basketball Adult	(2,800)	974	(1,826)
Recreation	100-53-46751-050	Recreation - Football	(1,300)	106	(1,194)
Recreation	100-53-46751-075	Recreation - Mini Camps	(3,000)	940	(2,060)
Recreation	100-53-46751-091	Recreation - Softball Adult	(3,300)	223	(3,077)
Recreation	100-53-46751-140	Recreation - Tumbling	(5,500)	510	(4,990)

Recreation	100-53-46751-160	Recreation - Visual Arts	(5,000)	830	(4,170)
Recreation	100-53-46751-170	Recreation - Zumba Kids	(200)	200	-
Recreation	100-53-46751-180	Recreation - Track	(1,150)	225	(925)
Recreation	100-53-46751-900	Uniforms	(2,200)	450	(1,750)
Recreation	100-53-46752-000	Weight Room	(14,500)	58	(14,442)
Recreation	100-53-46753-310	Vending Machines	(1,200)	637	(563)
Recreation	100-53-55300-215-160	Prof Services - Visual Arts	4,110	(2,860)	1,250
Pool	100-53-55420-221-000	Water & Sewer	4,200	(771)	3,429
Pool	100-53-55420-222-000	Electricity	8,500	(1,407)	7,093
Pool	100-53-55420-223-000	Heat	4,423	(665)	3,758

*To reduce expenditure budget for revenues that came in under budget*

#### **Capital Equipment Fund**

General Government	490-10-49300-000	Fund Balance Applied	(288,450)	(52,375)	(340,825)
Public Works	490-31-53240-814-000	Equipment Purchases	-	52,375	52,375

*To create budget for Crafco Tar Kettle utilizing fund balance*

#### **Urban Development**

Engineering	440-30-42100-000	Public Improvements Assessment	-	(20,790)	(20,790)
New Sidewalk	440-52-56110-270-000	Special Services	-	20,790	20,790

*To create budget for dangerous tree removal*

#### **Library Segregated**

Library	850-51-48110-000	Interest on Investments	-	(9,008)	(9,008)
Library	850-51-55110-300-000	Operating Expense	21	8,251	8,272
Tfr to Library Seg /Bldg	850-51-59285-900-000	Cost Reallocation	-	757	757

*To create budget for planned expenditures*

#### **Library Building Fund**

Library	851-51-48210-000	Rents and Leases	-	(40,395)	(40,395)
Library	851-51-55110-215-000	Professional Services	-	26,500	26,500
Library	851-51-55110-221-000	Water & Sewer	-	379	379
Library	851-51-55110-222-000	Electricity	-	3,255	3,255
Library	851-51-55110-223-000	Heat	-	637	637
Library	851-51-55110-260-000	Repair & Maint Serv-Buildings	190	7,620	7,810
Library	851-51-55110-270-000	Speciall Services	4,579	331	4,910
Library	851-51-55110-340-000	Operating Supplies	-	333	333
Library	851-51-55110-822-000	Building Improvements	-	1,340	1,340

*To create budget for planned expenditures*

#### **Library Segregated**

Library	850-51-49294-000	Transfer fr Friends of Libr	-	(21)	(21)
Library	850-51-55110-300-000	Operating Expense	8,251	21	8,272

*To create budget for planned expenditures*

#### **Library Building Fund**

Library	851-51-48110-000	Interest on Investments	-	(5,101)	(5,101)
Library	851-51-55110-260-000	Repair & Maint Serv-Buildings	7,620	190	7,810
Library	851-51-55110-270-000	Speciall Services	331	4,579	4,910

Library	851-51-55110-510-000	Insurance	-	332	332
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*To create budget for planned expenditures*

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**Public Safety Impact Fees**

Fire	252-21-46843-000	Public Safety Development	-	(20,000)	(20,000)
Fire	252-21-52200-215-000	Professional Services	-	20,000	20,000

*To create budget for RW Management Fire Department Study*

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**Firefighters Retirement Fund**

Fire	900-21-47400-000	Contributions from Local Depts	-	(12,000)	(12,000)
Fire	900-21-48110-000	Interest on Investments	-	(1,805)	(1,805)
Fire	900-21-49300-000	Fund Balance Applied	-	(3,769)	(3,769)
Fire Protection	900-21-52200-300-000	Operating Expense	-	17,574	17,574

*To create budget for planned expenditures*

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**Airport Capital Imprvmnt Fund**

Airport	632-35-43220-000	Federal Transportation Grant	-	(1,957,012)	(1,957,012)
Airport	632-35-53510-821-000	Land or Land Improvements	395,341	1,957,012	2,352,353

*To create budget for federal grant award for land improvements*

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**Stormwater Utility**

Sewer Depreciation	950-36-40417-001	Utility Bond Proceeds	-	(22,584)	(22,584)
Sewer Depreciation	950-36-40300-541-000	Amortization	-	7,701	7,701
Sewer Long Term Debt	950-36-42700-620-161	Interest - 2016A	1,798	6,052	7,850
Sewer Long Term Debt	950-36-42700-630-000	Issuance Costs	65	8,831	8,896

*To create budget for portion of new debt and interest*

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**Economic Development Fund**

General Government	560-10-48320-000	Sale of Property	-	(165,000)	(165,000)
Community Development	560-67-56700-880-000	New Development Distribution	-	165,000	165,000

*To create budget for Harrington Loan Receivable*

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**Corson Square**

Community Development Authori	981-67-40601-000	CDA Equity applied	-	(56,292)	(56,292)
Community Development Authori	981-67-40340-100	CDA-Rent HUD	(45,000)	2,015	(42,985)
CDA Administration	981-67-41000-215-001	Prof Serv-Auditing	2,500	1,426	3,926
CDA Administration	981-67-41000-215-002	Prof Serv-Legal	2,500	1,193	3,693
CDA Administration	981-67-41000-215-003	Prof Serv-Management Services	19,500	195	19,695
CDA Administration	981-67-41000-219-000	Accounting Services	500	4,273	4,773
CDA Administration	981-67-41000-220-000	Telephone	1,200	538	1,738
CDA Administration	981-67-41000-343-000	Postage	500	99	599
CDA Administration	981-67-41000-390-000	Other Supplies & Expense	1,000	65	1,065
CDA Administration	981-67-41000-530-000	Rents and Leases	-	1,607	1,607
CDA Utilities	981-67-43000-221-000	Water & Sewer	4,500	173	4,673
CDA Utilities	981-67-43000-225-000	Garbage	3,800	727	4,527
CDA Utilities	981-67-43000-226-000	Stormwater	750	413	1,163
CDA Ordinary Maint	981-67-44000-214-000	Caretaker Services	-	10	10
CDA Ordinary Maint	981-67-44000-220-000	Telephone	-	378	378

CDA Ordinary Maint	981-67-44000-281-000	Snow Removal & Mowing	3,500	541	4,041
CDA Ordinary Maint	981-67-44000-390-000	Other Supplies & Expense	500	42	542
CDA Ordinary Maint	981-67-44000-392-000	Small Equipment Purchase	1,500	1,332	2,832
CDA General Expense	981-67-45000-580-000	PILOT	1,280	12,001	13,281
CDA Property Additions	981-67-75000-822-000	Building Improvements	25,000	4,264	29,264
CDA Property Additions	981-67-75000-899-000	Contra-Contributed Capital	(25,000)	25,000	-

*To apply reserve for budget deficit*

#### **City Admin Building Fund**

Community					
Development Authori	982-67-40347-100	CDA Capital Lease Interest Rev	-	(300,787)	(300,787)
Community					
Development Authori	982-67-40361-000	CDA Interest Earnings	-	(26,258)	(26,258)
Community					
Development Authori	982-67-40363-000	CDA Premium Amortization	-	(141,402)	(141,402)
CDA General Expense	982-67-45000-620-000	Interest	-	410,697	410,697
CDA General Expense	982-67-45000-630-000	Issuance costs	-	57,750	57,750

*To create budget for interest and issuance cost amortization*

#### **ED Grant**

Community					
Development Authori	984-67-40347-000	CDA-Loan Interest Income	(1,888)	(1,432)	(3,320)
CDA Administration	984-67-41000-215-002	Prof Serv-Legal	500	1,347	1,847
CDA Administration	984-67-41000-390-000	Other Supplies & Expense	-	85	85

*To create budget for planned expenditures*

#### **79 Revolving**

Community					
Development Authori	986-67-40601-000	CDA Equity applied	-	(84,000)	(84,000)
CDA Property Additions	986-67-75000-880-000	New Development Distribution	5,000	84,000	89,000

*To create budget for Countryside Loan*

#### **Capital Catalyst Fund**

Community					
Development Authori	989-67-40346-000	CDA-Loan Principal Payment	-	(1,076)	(1,076)
Community					
Development Authori	989-67-40347-000	CDA-Loan Interest Income	-	(1,048)	(1,048)
CDA Administration	989-67-41000-390-000	Other Supplies & Expense	-	124	124
CDA Property Additions	989-67-75000-880-000	New Development Distribution	-	2,000	2,000

*To create budget for Parker Loan Distribution*

#### **General Fund**

Parks	100-52-48210-000	Rents and Leases	(57,000)	(4,415)	(61,415)
Parks	100-52-46720-000	Parks	(10,800)	629	(10,171)
Parks	100-52-46730-000	Dog Park Fees	(5,700)	581	(5,119)
Parks	100-52-46753-330	Zoo Concessions	(5,000)	6	(4,994)
Parks	100-52-55200-220-000	Telephone	640	1.00	641
Parks	100-52-55200-226-000	Stormwater	10,134	143.00	10,277
Parks	100-52-55200-321-000	License & Fees	38	1.00	39
Parks	100-52-55200-350-000	Repair & Maint Materials	3,978	1.00	3,979
Zoo	100-52-55410-211-000	Veterinary Services	4,500	1,155.00	5,655
Zoo	100-52-55410-221-000	Water & Sewer	8,000	1,897.00	9,897
Zoo	100-52-55410-350-000	Repair & Maint Materials	1,715	1.00	1,716

*To create budget for planned expenditures***Lead LSL Funds**

Lead LSL Revenue	261-37-43540-610	LSL Grant Funds	-	(84,509)	(84,509)
Water Service	261-37-53700-120-000	Wages	-	2,753	2,753
Water Service	261-37-53700-122-000	Overtime	-	99	99
Water Service	261-37-53700-130-000	Social Security	-	203	203
Water Service	261-37-53700-131-000	Retirement	-	231	231
Water Service	261-37-53700-132-000	Health Insurance	-	905	905
Water Service	261-37-53700-215-000	Professional Services	-	5,251	5,251
Water Service	261-37-53700-238-000	R & M Service - Services	-	75,067	75,067

*To create budget for planned expenditures***TIF #9**

General Government	309-10-41120-000	Tax Increments	-	(714)	(714)
Urban Development	309-10-56600-120-000	Wages	-	33	33
Urban Development	309-10-56600-130-000	Social Security	-	3	3
Urban Development	309-10-56600-131-000	Retirement	-	3	3
Independent Auditing	309-11-51510-215-000	Professional Services	-	675	675

*To create budget for planned expenditures***TIF VI**

General Government	360-10-41120-000	Tax Increments	(387,806)	(282,731)	(670,537)
Industrial Development	360-10-56800-110-000	Salaries	-	108	108
Industrial Development	360-10-56800-130-000	Social Security	-	9	9
Industrial Development	360-10-56800-131-000	Retirement	-	9	9
Industrial Development	360-10-56800-132-000	Health Insurance	-	4	4
Transfer to TIF	360-10-59238-900-000	Cost Reallocation	-	277,420	277,420
Independent Auditing	360-11-51510-215-000	Professional Services	650	5,181	5,831

*To create budget for planned expenditures***TIF #7**

General Government	370-10-41330-000	Payment in lieu of Tax increme	-	(3,325)	(3,325)
Industrial Development	370-10-56800-110-000	Salaries	-	488	488
Industrial Development	370-10-56800-130-000	Social Security	-	38	38
Industrial Development	370-10-56800-131-000	Retirement	-	40	40
Interest on Advance	370-10-58290-620-000	Interest on Advance	-	2,084	2,084
Interest on Advance	370-11-51510-215-000	Professional Services	-	675	675

*To create budget for planned expenditures***TIF #8**

General Government	380-10-43582-620	PECFA	-	(304,335)	(304,335)
General Government	380-10-49238-000	Transfer from TIF	-	(199,286)	(199,286)
Urban Development	380-10-56600-110-000	Salaries	-	1,809	1,809
Urban Development	380-10-56600-130-000	Social Security	-	131	131
Urban Development	380-10-56600-131-000	Retirement	-	146	146
Urban Development	380-10-56600-132-000	Health Insurance	-	232	232
Urban Development	380-10-56600-215-000	Professional Services	-	3,375	3,375

Urban Development	380-10-56600-226-000	Stormwater	-	2,207	2,207
Urban Development	380-10-56600-270-000	Special Services	-	473,098	473,098
Urban Development	380-10-56600-390-000	Other Supplies & Expense	-	13,547	13,547
Urban Development	380-10-56600-510-000	Insurance	-	92	92
Urban Development	380-10-56600-720-000	Grants. Donations. Contribs	-	7,590	7,590
Interest on Advance	380-10-58290-620-000	Interest	-	719	719
Independent Auditing	380-11-51510-215-000	Professional Services	-	675	675

*To create budget for planned expenditures***Liability Insurance**

Finance	720-11-48140-000	Other Dividend Interest Inc	-	(3,638)	(3,638)
Insurance Claims	720-11-51493-510-000	Insurance	-	3,138	3,138
Public Works Insurance Claims	720-31-51493-510-000	Insurance	974	500	1,474

*To create budget for insurance claims***General Fund**

General Government	100-10-49300-000	Fund Balance Applied	(567,967)	(22,220)	(590,187)
Library	100-51-55110-110-000	Salaries	170,793	22,220	193,013

*To create budget for employee separation benefits***General Fund**

Police	100-20-49310-000	Fund Balance Applied-Desig	(5,372)	(163)	(5,535)
Police Department	100-20-52110-392-000	Small Equipment Purchase	15,330	163	15,493

*To appropriate funds from reserve for bike expenditures***General Fund**

Police	100-20-49310-000	Fund Balance Applied-Desig	(5,068)	(467)	(5,535)
Police Department	100-20-52110-315-000	Crime Prevention Supplies	250	125	375
Police Department	100-20-52110-390-000	Other Supplies & Expense	2,205	342	2,547

*To appropriate funds for youth/donation expenses***General Fund**

Fire	100-21-49310-000	Fund Balance Applied_Donations	(700)	(2,776)	(3,476)
Fire Protection	100-21-52200-340-000	Operating Supplies	7,110	766	7,876
Fire Protection	100-21-52200-392-000	Small Equipment Purchase	13,561	597	14,158
Fire Protection	100-21-52200-350-000	Repair & Maint Materials	1,167	724	1,891
Fire Protection	100-21-52200-320-000	Publications. Training. Dues	10,775	196	10,971
Fire Protection	100-21-52200-390-000	Other Supplies & Expense	2,746	493	3,239

*To appropriate funds from fire donation account***General Fund**

Street Department	100-31-46391-000	Sale of Garbage Carts	(5,000)	(971)	(5,971)
Garbage & Refuse	100-31-53620-392-000	Small Equipment Purchase	-	971	971

*To appropriate additional reserve for sale of garbage carts*



**City of Baraboo**  
**4th Quarter Budget Amendments**  
**Budgetary Transfers**

**UW Campus**

UW Campus	800-80-55600-215-000	Professional Services	15,000	(15,000)	-
UW Campus	800-80-55600-350-000	Repair & Maint Materials	15,000	(4,032)	10,968
UW Campus	800-80-55600-220-000	Telephone	1,080	112	1,192
UW Campus	800-80-55600-250-000	Repair & Maint Serv-Equipment	-	20	20
UW Campus	800-80-55600-280-000	Repair & Maint Serv-Facilities	3,309	5,600	8,909
UW Campus	800-80-55600-330-000	Travel	-	300	300
UW Campus	800-80-55600-822-000	Building Improvements	132,982	13,000	145,982

*To transfer funds for line items over budget*

**City Admin Building Fund**

CDA Ordinary Maint	982-67-44000-814-000	Equipment	35,000	(24,000)	11,000
CDA Ordinary Maint	982-67-44000-392-000	Small Equipment	10,000	24,000	34,000

*To transfer budget for snow blower & other equipment*

**General Fund**

Finance	100-11-51500-250-000	Repair & Maint Serv-Equipment	16,013	(1,500)	14,513
Finance	100-11-51500-330-000	Travel	260	500	760
Finance	100-11-51500-320-000	Publications, Training, Dues	-	1,000	1,000

*To transfer budget for WGFOA trainings*

**General Fund**

Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	8,980	(2,122)	6,858
Pool	100-53-55420-250-000	Repair & Maint Serv-Equipment	3,600	2,122	5,722

*To transfer budget for pool repair*

**General Fund**

ROW - Trees	100-52-53370-530-000	Rents and Leases	23,071	(3,427)	19,644
Parks	100-52-55200-377-000	Trees, Seed & Sod	1,500	(654)	846
Forestry	100-52-56110-377-000	Trees, Seed & Sod	9,000	4,081	13,081

*To transfer budget for forestry fall tree plantings*

**Stormwater Utility**

Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	43,432	(1,000)	42,432
Sewer Street Cleaning	950-36-81000-340-000	Operating Supplies	7,000	(2,000)	5,000
Recycling	100-31-53635-350-000	Repair & Maint Materials	7,076	1,000	8,076
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	20,864	2,000	22,864

*To transfer budget for brake parts & batteries*

**General Fund**

Machinery & Equipment	100-31-53240-350-000	Repair & Maint Materials	56,342	(1,500)	54,842
Garbage & Refuse	100-31-53620-350-000	Repair & Maint Materials	5,502	1,500	7,002

*To transfer budget for #83 refuse truck joystick control*

**General Fund**

Garbage & Refuse	100-31-53620-340-000	Operating Supplies	2,000	(13)	1,987
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Garbage & Refuse	100-31-53620-350-000	Repair & Maint Materials	6,989	13	7,002
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*To transfer budget for #83 refuse truck joystick control*

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**Airport Capital Imprvmnt Fund**

Airport	632-35-47300-100	Appropriations- City	-	(192,113)	(192,113)
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Airport	632-35-47300-200	Airport Appropriations-Owners	(384,226)	192,113	(192,113)
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*To allocate revenue to proper account*

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**General Fund**

ROW - Trees	100-52-53370-530-000	Rents and Leases	20,694	(1,050)	19,644
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Forestry	100-52-56110-215-000	Professional Services	10,129	1,050	11,179
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*To transfer budget for removing hazard tree from tree bank*

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**General Fund**

Machinery & Equipment	100-31-53240-350-000	Repair & Maint Materials	54,874	(32)	54,842
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Recycling	100-31-53635-350-000	Repair & Maint Materials	8,044	32	8,076
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*To transfer budget for replacing #81 fan clutch*

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**General Fund**

City Services Facility	100-31-53270-250-000	Repair & Maint Serv- Equipment	3,845	(1,729)	2,116
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City Services Facility	100-31-53270-350-000	Repair & Maint Materials	4,180	1,729	5,909
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*To transfer budget for CSC scissor lift joystick*

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**General Fund**

Machinery & Equipment	100-31-53240-341-000	Tires	15,000	(1,621)	13,379
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Recycling	100-31-53635-341-000	Tires	3,000	1,621	4,621
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*To transfer budget for #81/#83 replacement tires*

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**General Fund**

PW Operations	100-31-53230-346-000	Uniforms	2,000	(1,300)	700
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PW Operations	100-31-53230-319-000	Safety	3,500	1,300	4,800
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*To transfer budget for HI-VIS safety gear*

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**General Fund**

Administration	100-14-51400-390-000	Other Supplies & Expense	200	(50)	150
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Administration	100-14-51400-346-000	Uniforms	-	50	50
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*To transfer budget for uniform*

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**General Fund**

Finance	100-11-51500-330-000	Travel	800	(40)	760
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Finance	100-11-51500-310-000	Office Supplies	-	40	40
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*To transfer budget for office supplies*

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**UW Campus**

UW Campus	800-80-55600-260-000	Repair & Maint Serv-Buildings	50,026	(8,717)	41,309
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UW Campus	800-80-55600-822-000	Building Improvements	137,265	8,717	145,982
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*To transfer budget for building improvements*

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**General Fund**

Civic Center	100-52-55130-250-000	Repair & Maint Serv- Equipment	2,134	(870)	1,264
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Civic Center	100-52-55130-350-000	Repair & Maint Materials	1,517	870	2,387
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*To transfer budget for gym floor finish*

**Stormwater Utility**

Sewer Street Cleaning	950-36-81000-341-000	Tires	3,000	(1,000)	2,000
Sewer Street Cleaning	950-36-81000-340-000	Operating Supplies	8,000	(3,000)	5,000
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	18,864	4,000	22,864

*To transfer budget for #89 leaf vac parts*

**General Fund**

Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	8,226	(1,368)	6,858
Pool	100-53-55420-340-000	Operating Supplies	2,536	1,368	3,904

*To transfer budget for chase lounge chairs*

**General Fund**

Parks	100-52-55200-320-000	Publications. Training. Dues	1,562	(182)	1,380
Recreation	100-53-55300-320-000	Publications. Training. Dues	1,189	(156)	1,033
Recreation	100-53-55300-340-171	Operating - Aerobics	364	288	652
Parks	100-52-55200-330-000	Travel	150	50	200

*To transfer budget for Tai Chi books/Hardy Mileage*

**General Fund**

Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	6,958	(100)	6,858
Pool	100-53-55420-250-000	Repair & Maint Serv-Equipment	5,622	100	5,722

*To transfer budget for pump repairs*

**General Fund**

Parks	100-52-55200-340-000	Operating Supplies	6,372	(185)	6,187
Parks	100-52-55200-343-000	Postage	500	185	685

*To transfer budget for stamped envelopes*

**General Fund**

Economic Development	100-15-56710-320-000	Publications. Training. Dues	1,000	(777)	223
BEDC	100-67-56710-320-000	Publications. Training. Dues	-	777	777

*To transfer budget for Economic Development booklets*

**General Fund**

Pool	100-53-55420-822-000	Building Improvements	8,333	(1,684)	6,649
Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	5,174	1,684	6,858

*To transfer budget for pool ladder replacement*

**General Fund**

Police Department	100-20-52110-814-000	Equipment Purchases	65,900	(1,000)	64,900
Data Processing	100-10-51450-814-000	Equipment Purchases	13,960	1,000	14,960

*To transfer budget for V Center license & support*

**General Fund**

Library	100-51-55110-260-000	Repair & Maint Serv-Buildings	13,783	(535)	13,248
Library	100-51-55110-311-000	Automation Software & Supplies	7,935	(410)	7,525
Library	100-51-55110-328-000	Lib Mat - Audio Visual	17,284	(260)	17,024
Library	100-51-55110-324-000	Lib Mat-Juvenile	14,400	(62)	14,338
Library	100-51-55110-260-000	Repair & Maint Serv-Buildings	13,275	(27)	13,248
Library	100-51-55110-391-510	Library-Programming-Children's	5,049	(45)	5,004

Library	100-51-55110-392-000	Small Equipment Purchase	4,800	(236)	4,564
Library	100-51-55110-311-000	Automation Software & Supplies	8,590	(1,065)	7,525
Library	100-51-55110-250-000	Repair & Maint Serv-Equipment	1,438	535	1,973
Library	100-51-55110-310-000	Office Supplies	1,325	410	1,735
Library	100-51-55110-323-000	Lib Mat-Adult Fiction	13,700	260	13,960
Library	100-51-55110-327-000	Lib Mat-Teen	4,993	62	5,055
Library	100-51-55110-350-000	Repair & Maint Materials	3,750	27	3,777
Library	100-51-55110-391-511	Library-Programming-Teen	722	45	767
Library	100-51-55110-391-513	Library-Programming-Adult	1,975	236	2,211
Library	100-51-55110-530-000	Rents and Leases	5,050	1,065	6,115

*To transfer budget for items over budget*

**General Fund**

Fire Protection	100-21-52200-250-000	Repair & Maint Serv-Equipment	12,896	(240)	12,656
Fire Protection	100-21-52200-310-000	Office Supplies	1,526	(392)	1,134
Fire Protection	100-21-52200-390-000	Other Supplies & Expense	2,607	632	3,239

*To transfer budget for service awards*

**General Fund**

Fire Protection	100-21-52200-270-000	Special Services	17,694	(3,900)	13,794
Fire Protection	100-21-52200-240-000	Repair & Maint Service-Vehicle	12,629	3,900	16,529

*To transfer budget for squad #2 emergency repair*

**General Fund**

Parks	100-52-55200-350-000	Repair & Maint Materials	4,057	(78)	3,979
Civic Center	100-52-55130-220-000	Telephone	906	68	974
Pool	100-53-55420-220-000	Telephone	566	10	576

*To transfer budget for Civic Center phone overage*

**General Fund**

Parks	100-52-55200-340-000	Operating Supplies	6,523	(336)	6,187
Parks	100-52-55200-341-000	Tires	1,302	336	1,638

*To transfer budget for tractor tires*

**General Fund**

Parks	100-52-55200-340-000	Operating Supplies	6,721	(534)	6,187
Forestry	100-52-56110-250-000	Repair & Maint Serv-Equipment	4,758	534	5,292

*To transfer budget for forestry equipment maintenance*

**General Fund**

Parks	100-52-55200-350-000	Repair & Maint Materials	4,099	(120)	3,979
Parks	100-52-55200-319-000	Safety	600	120	720

*To transfer budget for safety boot purchase*

**General Fund**

Zoo	100-52-55410-346-000	Uniforms	250	(140)	110
Zoo	100-52-55410-340-000	Operating Supplies	7,638	(338)	7,300
Zoo	100-52-55410-390-000	Other Supplies & Expense	3,000	478	3,478

*To transfer budget for zoo shirt purchase*

**General Fund**

Zoo	100-52-55410-223-000	Heat	3,500	(806)	2,694
Zoo	100-52-55410-222-000	Electricity	8,818	806	9,624

*To transfer budget for otter house electric***General Fund**

Parks	100-52-55200-310-000	Office Supplies	734	(62)	672
Parks	100-52-55200-340-000	Operating Supplies	6,667	(480)	6,187
Parks	100-52-55200-320-000	Publications. Training. Dues	1,318	62	1,380
Recreation	100-53-55300-320-000	Publications. Training. Dues	553	480	1,033

*To transfer budget for McKevitt conference***General Fund**

Zoo	100-52-55410-260-000	Repair & Maint Serv-Buildings	5,800	(466)	5,334
Zoo	100-52-55410-280-000	Repair & Maint Serv-Facilities	10,589	466	11,055

*To transfer budget for zoo fence repair***General Fund**

Mapping & Engineering Support	100-30-53100-320-000	Publications. Training. Dues	1,000	(650)	350
Mapping & Engineering Support	100-30-53100-392-000	Small Equipment Purchase	-	650	650

*To transfer budget for laser level***General Fund**

Police Department	100-20-52110-814-000	Equipment Purchases	71,600	(6,700)	64,900
Data Processing	100-10-51450-814-000	Equipment Purchases	8,260	6,700	14,960

*To transfer budget for server backup domain controller***Stormwater Utility**

Sewer Mains Maintenance	950-36-83100-423-000	Castings	16,963	(5,812)	11,151
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	17,052	5,812	22,864

*To transfer budget for #88 leaf vac clutch and other expenses***General Fund**

Parks	100-52-55200-810-000	Vehicle Purchase	22,400	(1,000)	21,400
Zoo	100-52-55410-320-000	Publications. Training. Dues	1,150	(300)	850
Zoo	100-52-55410-260-000	Repair & Maint Serv-Buildings	4,334	1,000	5,334
Zoo	100-52-55410-260-000	Repair & Maint Serv-Buildings	5,034	300	5,334

*To transfer budget for owl exhibit repair***General Fund**

Recreation	100-53-55300-220-000	Telephone	570	(152)	418
Parks	100-52-55200-350-000	Repair & Maint Materials	5,303	(1,324)	3,979
Parks	100-52-55200-346-000	Uniforms	650	(516)	134
Zoo	100-52-55410-342-000	Animal Feed	22,500	(215)	22,285
Recreation	100-53-55300-215-075	Prof Services - Mini Camp	2,020	(258)	1,762
Recreation	100-53-55300-346-150	Uniforms-Adventure/Summer Camp	300	(180)	120
Forestry	100-52-56110-392-000	Small Equipment Purchase	402	(342)	60
Pool	100-53-55420-350-000	Repair & Maint Materials	950	(438)	512
Civic Center	100-52-55130-220-000	Telephone	935	39	974

Pool	100-53-55420-220-000	Telephone	481	95	576
Parks	100-52-55200-220-000	Telephone	601	40	641
Parks	100-52-55200-250-000	Repair & Maint Serv- Equipment	9,819	1,569	11,388
Civic Center	100-52-55130-260-000	Repair & Maint Serv-Buildings	24,413	249	24,662
Zoo	100-52-55410-350-000	Repair & Maint Materials	1,501	215	1,716
Recreation	100-53-55300-340-171	Operating - Aerobics	439	213	652
Recreation	100-53-55300-340-000	Operating Supplies	100	45	145
Recreation	100-53-55300-346-030	Uniforms - Basketball Repair & Maint Serv-	300	180	480
Forestry	100-52-56110-250-000	Equipment	4,950	342	5,292
Pool	100-53-55420-345-000	Chemicals	8,501	438	8,939

*To transfer budget for yearend budget overages*

#### **UW Campus**

UW Campus	800-80-55600-215-000	Professional Services	15,000	(15,000)	-
UW Campus	800-80-55600-350-000	Repair & Maint Materials	15,000	(4,032)	10,968
UW Campus	800-80-55600-220-000	Telephone	1,080	112	1,192
UW Campus	800-80-55600-250-000	Repair & Maint Serv- Equipment	-	20	20
UW Campus	800-80-55600-280-000	Repair & Maint Serv-Facilities	3,309	5,600	8,909
UW Campus	800-80-55600-330-000	Travel	-	300	300
UW Campus	800-80-55600-822-000	Building Improvements	132,982	13,000	145,982

*To transfer budget for yearend budget overages*

#### **General Fund**

Recreation	100-53-55300-310-000	Office Supplies	700	(17)	683
Recreation	100-53-55300-340-020	Operating - Baseball	250	(95)	155
Pool	100-53-55420-223-000	Heat	3,835	(77)	3,758
Pool	100-53-55420-822-000	Building Improvements	8,316	(1,667)	6,649
Recreation	100-53-55300-210-000	Publishing	3,300	45	3,345
Recreation	100-53-55300-215-171	Prof Services - Sr Fitness	3,400	803	4,203
Recreation	100-53-55300-270-000	Special Services	1,500	108	1,608
Recreation	100-53-55300-340-100	Operating - Tennis	50	16	66
Recreation	100-53-55300-340-150	Operating - Adventure Camp	398	261	659
Recreation	100-53-55300-340-160	Operating - Visual Arts	310	2	312
Recreation	100-53-55300-340-171	Operating - Aerobics	651	1	652
Recreation	100-53-55300-340-180	Operating - Track	-	123	123
Pool	100-53-55420-215-231	Prof Services - Water Aerobics	1,400	399	1,799
Pool	100-53-55420-220-000	Telephone	575	1	576
Pool	100-53-55420-226-000	Stormwater	2,658	1	2,659
Pool	100-53-55420-345-000	Chemicals	8,938	1	8,939
Pool	100-53-55420-390-000	Other Supplies & Expense	-	78	78
Winter Recreation	100-53-55440-223-000	Heat	200	17	217

*To transfer budget for yearend budget overages*

#### **Capital Projects**

Parks	430-52-55200-821-000	Land or Land Improvements	400,000	(1,373)	398,627
Parks	430-52-55200-861-000	Facilities Improvements	-	1,373	1,373

*To transfer budget for yearend budget overages***Kuenzi Estate**

Recreation	830-53-55300-340-100	Operating - Tennis	1,500	(1,500)	-
Recreation	830-53-55300-720-000	Grants. Donations. Contribs	-	165	165
Recreation	830-53-55300-861-100	Facility Improvements - Tennis	5,518	1,335	6,853

*To transfer budget for yearend budget overages***Park Segregated**

Parks	870-52-55200-814-000	Equipment Purchases	4,250	(3,715)	535
Parks	870-52-55200-300-000	Operating Expense	-	2,592	2,592
Parks	870-52-55200-861-000	Facilities Improvements	7,900	800	8,700
Zoo	870-52-55410-300-000	Operating Expense	2,700	323	3,023

*To transfer budget for yearend budget overages***General Fund**

Library	100-51-55110-260-000	Repair & Maint Serv-Buildings	13,613	(365)	13,248
Library	100-51-55110-326-000	Lib Mat-Periodicals	5,635	(128)	5,507
Library	100-51-55110-330-000	Travel	2,000	(216)	1,784
Library	100-51-55110-391-510	Library-Programming-Children's	5,485	(481)	5,004
Library	100-51-55110-220-000	Telephone	1,100	8	1,108
Library	100-51-55110-221-000	Water & Sewer	780	356	1,136
Library	100-51-55110-226-000	Stormwater	384	1	385
Library	100-51-55110-327-000	Lib Mat-Teen	4,662	393	5,055
Library	100-51-55110-328-000	Lib Mat - Audio Visual	16,896	128	17,024
Library	100-51-55110-330-500	Travel - Programming	-	216	216
Library	100-51-55110-350-000	Repair & Maint Materials	3,727	50	3,777
Library	100-51-55110-391-511	Library-Programming-Teen	765	2	767
Library	100-51-55110-391-512	Library-Programming-Multi-age	-	11	11
Library	100-51-55110-391-513	Library-Programming-Adult	2,186	25	2,211

*To transfer budget for yearend budget overages***General Fund**

Police Department	100-20-52110-392-000	Small Equipment Purchase	24,550	(9,057)	15,493
Departmental Services	100-20-52120-346-000	Uniforms	3,600	(67)	3,533
Records & Support	100-20-52130-392-000	Small Equipment Purchase	1,500	(588)	912
Canine Unit	100-20-52140-340-000	Operating Supplies	500	(500)	-
Canine Unit	100-20-52140-392-000	Small Equipment Purchase	500	(392)	108
Police Department	100-20-52110-215-000	Professional Services	3,000	252	3,252
Police Department	100-20-52110-220-000	Telephone	9,000	2,079	11,079
Police Department	100-20-52110-346-000	Uniforms	15,000	170	15,170
Records & Support	100-20-52130-310-000	Office Supplies	4,000	467	4,467
Records & Support	100-20-52130-346-000	Uniforms	1,985	36	2,021
Police Department	100-20-52110-330-000	Travel	-	17	17
Police Department	100-20-52110-392-610	Small Equipment-Ballistic Vest	-	6,539	6,539
Departmental Services	100-20-52120-270-000	Special Services	1,000	67	1,067
Records & Support	100-20-52130-346-000	Uniforms	1,936	85	2,021

Canine Unit	100-20-52140-211-000	Veterinary Services	200	892	1,092
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*To transfer budget for yearend budget overages*

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**General Fund**

Fire Protection	100-21-52200-220-000	Telephone	2,205	(153)	2,052
Fire Protection	100-21-52200-510-000	Insurance	10,491	153	10,644

*To transfer funds for insurance*

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**Capital Projects**

New Streets - Aidable	430-30-57330-821-000	Land or Land Improvements	2,283,328	(7,030)	2,276,298
New Streets - Aidable	430-30-57330-215-000	Professional Services	-	3,620	3,620
New Streets - Aidable	430-30-57330-270-000	Special Services	-	3,410	3,410

*To transfers funds for services being over budget*

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**Stormwater Utility**

Sewer Street Cleaning	950-36-81000-250-000	Repair & Maint Serv-Equipment	7,000	(52)	6,948
Sewer Mains Maintenance	950-36-83100-340-000	Operating Supplies	2,500	(950)	1,550
Sewer Mains Maintenance	950-36-83100-422-000	Pipe	3,000	(1,963)	1,037
Sewer Billing and Collection	950-36-84000-343-000	Postage	6,075	(577)	5,498
Sewer Administration/General	950-36-85000-320-000	Publications. Training. Dues	2,500	(22)	2,478
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	22,812	52	22,864
Sewer Mains Maintenance	950-36-83100-250-000	Repair & Maint Serv-Equipment	500	525	1,025
Sewer Mains Maintenance	950-36-83100-270-000	Special Services	-	425	425
Sewer Mains Maintenance	950-36-83100-423-000	Castings	9,188	1,963	11,151
Sewer Billing and Collection	950-36-84000-530-000	Rents and Leases	8,086	577	8,663
Sewer Administration/General	950-36-85000-231-000	Digger's Hotline	900	22	922

*To transfer budget for yearend budget overages*

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**Donahue Terrace**

CDA General Expense	980-67-45000-610-900	Principal - Contra expense	-	(30,950)	(30,950)
CDA Administration	980-67-41000-215-001	Prof Serv-Auditing	500	3,426	3,926
CDA Administration	980-67-41000-215-003	Prof Serv-Management Services	19,500	195	19,695
CDA Administration	980-67-41000-219-000	Accounting Services	500	3,506	4,006
CDA Administration	980-67-41000-343-000	Postage	600	15	615
CDA Administration	980-67-41000-390-000	Other Supplies & Expense	750	345	1,095
CDA Administration	980-67-41000-530-000	Rents and Leases	-	1,607	1,607
CDA Utilities	980-67-43000-221-000	Water & Sewer	6,500	422	6,922
CDA Utilities	980-67-43000-222-000	Electricity	50,000	5,096	55,096
CDA Utilities	980-67-43000-223-000	Heat	7,500	2,116	9,616
CDA Utilities	980-67-43000-224-000	Television	5,800	2,111	7,911
CDA Utilities	980-67-43000-225-000	Garbage	4,000	679	4,679
CDA Utilities	980-67-43000-226-000	Stormwater	400	186	586
CDA Ordinary Maint	980-67-44000-220-000	Telephone	-	641	641
CDA Ordinary Maint	980-67-44000-260-000	Repair & Maint Serv-Buildings	35,000	2,372	37,372



CDA Ordinary Maint	980-67-44000-281-000	Snow Removal & Mowing	2,800	777	3,577
CDA Ordinary Maint	980-67-44000-350-000	Repair & Maint Materials	35,000	6,905	41,905
CDA General Expense	980-67-45000-510-000	Insurance	7,750	551	8,301

*To transfer budget for yearend budget overages*

#### **Friends of the Library**

Library	940-51-55110-390-001	Discretionary	10,000	(566)	9,434
Library	940-51-55110-225-000	Waste/Recycle Bins	3,555	1	3,556
Library	940-51-55110-300-000	Books Sale Supplies	250	565	815

*To transfer funds for books being over budget*

#### **City Admin Building Fund**

CDA Property Additions	982-67-75000-899-000	Contra-Contributed Capital	-	(2,316,209)	(2,316,209)
CDA Administration	982-67-41000-215-000	Professional Services	-	28,760	28,760
CDA Administration	982-67-41000-310-000	Office Supplies	-	5,000	5,000
CDA Administration	982-67-41000-343-000	Postage	-	25	25
CDA Administration	982-67-41000-390-000	Other supplies & expense	-	67	67
CDA Utilities	982-67-43000-222-000	Electricity	-	12,565	12,565
CDA General Expense	982-67-45000-510-000	Insurance	-	7,632	7,632
CDA Property Additions	982-67-75000-215-000	Professional Services	-	23,332	23,332
CDA Property Additions	982-67-75000-814-000	Equipment purchases	-	825,315	825,315
CDA Property Additions	982-67-75000-822-000	Building Improvements	-	1,413,513	1,413,513

*To transfer funds for building improvements*

#### **CDBG**

CDA Administration	983-67-41000-215-002	Prof Serv-Legal	5,000	(1,347)	3,653
CDA Administration	983-67-41000-530-000	Rents and Leases	-	1,347	1,347

*To transfer funds for chargeback from City*

#### **79 Revolving**

CDA Administration	986-67-41000-390-000	Other Supplies & Expense	5,000	(5,000)	-
CDA Property Additions	986-67-75000-880-000	New Development Distribution	84,000	5,000	89,000

*To transfer funds for Countryside loan*

#### **TIF Incentive Fund**

CDA Administration	988-67-41000-215-000	Professional Services	500	(30)	470
CDA Administration	988-67-41000-390-000	Other Supplies & Expense	-	30	30

*To transfer funds for supplies being over budget*

#### **General Fund**

ROW - Trees	100-52-53370-377-000	Trees, Seed, Sod	6,073	(1,598)	4,475
Civic Center	100-52-55130-222-000	Electricity	19,000	(496)	18,504
Civic Center	100-52-55130-250-000	Repair & Maint Serv-Equipment	2,630	(1,366)	1,264
Civic Center	100-52-55130-310-000	Office Supplies	600	(87)	513
Civic Center	100-52-55130-320-000	Publications. Training. Dues	350	(350)	-
Parks	100-52-55200-222-000	Electricity	11,000	(1,599)	9,401
Parks	100-52-55200-240-000	Repair & Maint Service-Vehicle	3,000	(2,105)	895
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildings	18,696	(321)	18,375
Parks	100-52-55200-310-000	Office Supplies	838	(166)	672

Parks	100-52-55200-340-000	Operating Supplies	6,557	(370)	6,187
Parks	100-52-55200-345-000	Chemicals	4,285	(327)	3,958
Parks	100-52-55200-392-000	Small Equipment Purchase	1,000	(516)	484
Parks	100-52-55200-530-000	Rents and Leases	1,057	(403)	654
Forestry	100-52-56110-215-000	Professional Services	11,550	(371)	11,179
Forestry	100-52-56110-392-000	Small Equipment Purchase	558	(498)	60
ROW - Trees	100-52-53370-530-000	Rents and Leases	17,523	2,121	19,644
Civic Center	100-52-55130-223-000	Heat	10,000	776	10,776
Civic Center	100-52-55130-260-000	Repair & Maint Serv-Buildings	24,661	1	24,662
Civic Center	100-52-55130-340-000	Operating Supplies	8,000	167	8,167
Civic Center	100-52-55130-350-000	Repair & Maint Materials	2,370	17	2,387
Parks	100-52-55200-250-000	Repair & Maint Serv-Equipment	11,367	21	11,388
Parks	100-52-55200-280-000	Repair & Maint Serv-Facilities	19,073	4,503	23,576
Parks	100-52-55200-341-000	Tires	1,336	302	1,638
Parks	100-52-55200-348-000	Gas. Diesel. Oil. Grease	10,500	732	11,232
Parks	100-52-55200-814-000	Equipment Purchases	12,000	91	12,091
Zoo	100-52-55410-220-000	Telephone	200	3	203
Zoo	100-52-55410-222-000	Electricity	8,006	1,618	9,624
Zoo	100-52-55410-280-000	Repair & Maint Serv-Facilities	11,007	48	11,055
Zoo	100-52-55410-340-000	Operating Supplies	7,162	138	7,300
Forestry	100-52-56110-340-000	Operating Supplies	1,173	35	1,208

*To transfer budget for yearend budget overages*

#### **General Fund**

PW Operations	100-31-53230-330-000	Travel	3,000	(470)	2,530
City Services Facility	100-31-53270-319-000	Safety	500	(49)	451
City Services Facility	100-31-53270-340-000	Operating Supplies	16,000	(5,881)	10,119
Street Maintenance	100-31-53300-270-000	Special Services	16,000	(458)	15,542
Trees and Brush	100-31-53370-340-000	Operating Supplies	500	(192)	308
Street Lighting	100-31-53420-222-000	Electricity	130,000	(9,314)	120,686
Parking Lots	100-31-53450-410-000	Concrete & Clay Materials	2,959	(77)	2,882
PW Operations	100-31-53230-210-000	Publishing	400	346	746
PW Operations	100-31-53230-220-000	Telephone	550	124	674
City Services Facility	100-31-53270-250-000	Repair & Maint Serv-Equipment	1,271	845	2,116
City Services Facility	100-31-53270-260-000	Repair & Maint Serv-Buildings	14,000	2,623	16,623
City Services Facility	100-31-53270-348-000	Gas. Diesel. Oil. Grease	1,000	539	1,539
City Services Facility	100-31-53270-350-000	Repair & Maint Materials	5,229	680	5,909
City Services Facility	100-31-53270-392-000	Small Equipment Purchase	15,000	1,243	16,243
Street Maintenance	100-31-53300-410-000	Concrete & Clay Materials	4,000	418	4,418
Street Maintenance	100-31-53300-530-000	Rents and Leases	-	40	40
Trees and Brush	100-31-53370-250-000	Repair & Maint Serv-Equipment	-	192	192
Parking Lots	100-31-53450-226-000	Stormwater	1,900	77	1,977
Garbage & Refuse	100-31-53620-348-000	Gas. Diesel. Oil. Grease	17,000	2,482	19,482
Garbage & Refuse	100-31-53620-350-000	Repair & Maint Materials	5,513	1,489	7,002

Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	41,601	831	42,432
Recycling	100-31-53635-290-000	Other Contracted Services	32,000	2,243	34,243
Recycling	100-31-53635-348-000	Gas. Diesel. Oil. Grease	11,500	1,225	12,725
Recycling	100-31-53635-350-000	Repair & Maint Materials	7,032	1,044	8,076

*To transfer budget for yearend budget overages*

#### **General Fund**

Council	100-10-51100-220-000	Telephone	160	(95)	65
Council	100-10-51100-320-000	Publications. Training. Dues	1,500	(1,395)	105
Council	100-10-51100-330-000	Travel	200	(200)	-
Mayor	100-10-51410-320-000	Publications. Training. Dues	1,440	(81)	1,359
Data Processing Celebrations & Entertainment	100-10-51450-340-000	Operating Supplies	1,000	(460)	540
	100-10-55310-270-000	Special Services	300	(149)	151
Council	100-10-51100-210-000	Publishing	1,500	1,090	2,590
Council	100-10-51100-390-000	Other Supplies & Expense	1,200	450	1,650
Council	100-10-51100-392-000	Small Equipment Purchase	-	150	150
Mayor	100-10-51410-220-000	Telephone	400	55	455
Mayor	100-10-51410-310-000	Office Supplies	300	26	326
Data Processing Celebrations & Entertainment	100-10-51450-814-000	Equipment Purchases	14,500	460	14,960
	100-10-55310-390-000	Other Supplies & Expense	950	149	1,099

*To transfer budget for yearend budget overages*

#### **General Fund**

Elections	100-11-51440-340-000	Operating Supplies	2,760	(30)	2,730
Assessment	100-11-51530-215-000	Professional Services	37,960	(50)	37,910
PS/Admin Building	100-11-51640-260-000	Repair & Maint Serv-Buildings	8,503	(1,824)	6,679
Elections	100-11-51440-210-000	Publishing	300	30	330
Assessment	100-11-51530-310-000	Office Supplies	40	38	78
Assessment	100-11-51530-343-000	Postage	-	12	12
PS/Admin Building	100-11-51640-340-000	Operating Supplies	4,750	1,824	6,574

*To transfer budget for yearend budget overages*

#### **Taxi Grant**

Taxi Transportation	230-11-53500-290-000	Other Contracted Services	518,948	(505)	518,443
Taxi Transportation	230-11-53500-340-000	Operating Supplies	-	5	5
Taxi Transportation	230-11-53500-390-000	Other Supplies & Expense	-	500	500

*To transfer budget for yearend budget overages*

#### **UW Campus**

UW Campus	800-80-55600-260-000	Repair & Maint Serv-Buildings	64,883	(23,574)	41,309
UW Campus	800-80-55600-280-000	Repair & Maint Serv-Facilities	8,600	309	8,909
UW Campus	800-80-55600-822-000	Building Improvements	122,717	23,265	145,982

*To transfer funds for project expenses*

#### **Unfunded Pension Liability**

Interest on Notes	740-10-58220-620-000	Interest	21,075	(100)	20,975
Interest on Notes	740-10-58300-630-180	Issuance	-	100	100

*To transfer budget for yearend budget overages*

**General Fund**


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City Attorney	100-13-51300-320-000	Publications, Training, Dues	5,080	(499)	4,581
City Attorney	100-13-51300-215-000	Professional Services	500	499	999

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*To transfer funds for professional services*

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Moved by Wedekind, seconded by Petty and carried that the Consent Agenda be approved-6 ayes.

**NEW BUSINESS****Resolutions:****Resolution No. 18-142**

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant (CDBG) program, administered by the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources (DEHCR), for the improvement of public facilities (CDBG-PF); and

WHEREAS, after public meeting and due consideration, the Citizen Participation Committee has recommended that an application be submitted to the State of Wisconsin for the following project:

The Reconstruction of Lake Street from Walnut Street to Springbrook Drive

WHEREAS, it is necessary for the Common Council to approve the preparation and filing of an application for the City to receive funds from this program; and

WHEREAS, the Common Council has reviewed the need for the proposed projects and the benefits to be gained therefrom;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Baraboo does approve and authorize the preparation and filing of an application for the above-named project;

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign all necessary documents on behalf of the City; and

BE IT FURTHER RESOLVED that the authority is hereby granted to the Baraboo Community Development Authority Citizen Participation Committee to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

Moved by Sloan, seconded by Petty and carried that **Resolution No. 18-142** be approved-6 ayes.

**Resolution No. 18-143**

WHEREAS, the City accept the proposal from United Systems Associates, LLC to Monitor the Delta Controls, provide preventative maintenance and offsite support on said system; and

NOW, THEREFORE, BE IT RESOLVED, that a budget amendment for \$2,770 be made to increase expenditures for the Baraboo Municipal Building.

Moved by Wedekind, seconded by Petty and carried that **Resolution No. 18-143** be approved-6 ayes.

**Resolution No. 18-144**

To authorize the City Administrator to submit a grant application to WEDC on behalf of the Al Ringling Brewery project.

Moved by Wedekind, seconded by Sloan and carried that **Resolution No. 18-44** be approved- 6 ayes.

**Ordinances:**

Moved by Ellington, seconded by Petty and carried unanimously to approve the 1<sup>st</sup> reading of **Ordinance No. 2516** amending §17.18(4)(a) and the Zoning District Map rezoning tax parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800 from A-1 Agricultural Transition to I-4 Planned Industrial/Business.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 17.18(4)(a), Ordinances is hereby revised to reflect the following changes: Tax Parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800, the following described 53.7 acres of land located immediately west of USH 12 and immediately south of CTH W (South Blvd) .

Being the easterly 60 rods of the SE ¼ of Section 4, T11N, R6E except Sauk County CSM No. 5245 and the USH 12 right-of-way.

2. This Ordinance shall take effect upon passage and publication as provided by law.

**ADMINISTRATOR AND COUNCIL COMMENTS** – None.

**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

**Monthly Reports for February 2019:** Treasurer, Fire Dept., and Building Inspection

**Minutes from the Following Meetings –**

**Finance/Personnel Committee – Dennis Thurow Committee Room, #305**

**March 12, 2019**

**Members Present:** Petty, Thurow, Sloan

**Absent:** none

**Others Present:** Mayor Palm, E. Geick, E. Truman, T. Pinion, B. Zeman, M. Hardy, C. Haggard, W. Peterson

**Call to Order** –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of February 26, 2019. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council approval of the accounts payable for \$673,295.06. Motion carried unanimously.
- b) **Award contract for 2019 Emerald Ash Borer Treatments to TruGreen Commercial for \$10,339** – M. Hardy noted that this is the 6<sup>th</sup> year we are treating Emerald Ash Borer. Bid requests were sent out to 6 firms, 3 of them responded. The lowest bid was received by TruGreen Commercial. This would be the 3<sup>rd</sup> year TruGreen Commercial has been awarded the bid and we haven't had any problems with them in past years. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- c) **Approve using \$10,000 from Park Segregated Fund (Zoo Donations) to install a Natural Water Filtration System at the New Beaver Exhibit** – M. Hardy explained that this filtration system would be filtered through the roots of the different plants. It's a natural, environmentally friendly system. It also would reduce the need to do dump and fill saving staff hours. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

- d) **Approve transferring \$2,184 from funds remaining from the budgeted skidsteer purchase to purchase new Trailer** – This trailer will fit the new skidsteer and the old trailer will be sold at auction. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- e) **Approve using \$3,710 from Parks Segregated Account (Steinhorst Park donations) to install Timed Magnetic Locks on the Steinhorst Shelter Restrooms** – These are the same locks that are currently used along the Riverwalk, Maxwell-Potter, Statz Park, and Mary Rountree. There have been quite a few requests about getting more public access for these restrooms. We've had success with the locks along the Riverwalk. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- f) **Approve Proposals for Engineering Services for Oak Street Booster Station Electrical Upgrade in the amount of \$20,500** – W. Peterson explained that in 2020 we are looking at doing an electrical upgrade to the Oak Street Booster Station. In order to accomplish this we need some engineering services. Requests for proposals were sent to 5 different firms, we received 4 back. After reviewing cost and quality, he is requesting that we hire Donohue & Associates. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- g) **Approve Proposals for Engineering Services for Mill Race Water Mains and Sanitary Sewer River Crossing Replacements** – W. Peterson explained that in the 1930's we ran a water and sewer line underneath the river right by the old pump station. Because this is an old, single barrel pipe, we've had some issues with it backing up. All of the new crossings are dual-barrel crossings. Right next to the sewer line is an old water main and we are looking at replacing both of them. This is a 2020 project but we would like to do the engineering and bidding in 2019. Requests for proposals were sent to 5 different firms, we received 2 back. MSA had several projects where they have already done river crossing. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- h) **Approve agreements for 2019 Public Works Contracts** – T. Pinion explained that these are the annual bid packages. This year includes a Mill Race pedestrian path. Low bids received are as follows:
- |                            |             |   |   |
|----------------------------|-------------|---|---|
| ▪ D.L. Gasser              | \$86,320    | – | Proposal #1 – Asphaltic Paving                  |
| ▪ D.L. Gasser              | \$40,400    | – | Proposal #2 – Asphalt Pavement Materials        |
| ▪ ABBS Paving              | \$33,070    | – | Proposal #3 – Asphaltic Patching                |
| ▪ Concrete Service Company | \$73,100    | – | Proposal #4 – Curb and gutter & sidewalk repair |
| ▪ Yahara Materials         | \$ 5,900    | – | Proposal #5 – Crushed Aggregate Base Course     |
| ▪ Gerke Excavating         | \$35,980    | – | Proposal #6 – Concrete and Asphalt Crushing     |
| ▪ D.L. Gasser              | \$16,576.80 | – | Proposal #7 – Grading/Paving (Mill Race Path)   |
- Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- i) **Approve Contract with Sunrise Property Care for Noxious Weed and Rank Growth Mowing for 2019** Only one bid received this year. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- j) **Approve Contract with Top 2 Bottom for STH 136 Median Mowing for 2019** – T. Pinion noted that we received 2 bids this year with Top 2 Bottom being the low bidder. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- k) **Approve Contract with MSA Professional Services for the Design of the 2019 Street Improvement Projects at a cost of no more than \$59,000** – T. Pinion explained that because these projects are as defined as the nature of the projects, they invited 4 different consultants to submit proposals; 3 of them submitted. It was primarily a review based on quality based selection, who do we think would do the best job and then asked them for an estimated cost for not to exceed contract. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

#### **Informational Items**

- a) City Attorney's report on insurance claims
- o Atty. Truman stated that we did receive an insurance claim. The claim was for an alleged tire puncture, caused by a pothole on 8<sup>th</sup> Ave. State law changed around 2012 lessening the liability on municipalities for tire damage caused by streets and highways. It's a negligent standard meaning that we would have to of had some kind of prior knowledge and we failed to repair the street. The City is currently repairing potholes around the City as we become aware of them but because the City had no knowledge of this pothole, this claim is denied.

**Adjournment** – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:22pm.

#### **Minutes of the Public Safety Committee Meeting**

**March 4, 2019**

**Members Present:** Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Mayor Palm, Chief M. Schauf, Fire Chief K. Stieve, Wade Peterson, and Tony Gilman.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the February 4, 2019 meeting. Motion carried unanimously.

#### **New Business**

- a. Consideration of Proposed Policy that Prohibits the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstration in accordance with the CDBG CLOSE Public Facilities Grant Application program requirements – Engineer Pinion presented the background on this matter. He said that one of the requisite conditions of this Grant is the City have a policy on the use of force. He said the Police Department, as part of their WILEAG Accreditation, already have policies related to this, and they have been sent to the DOA, and they indicated that they are good; however, they are missing one piece. The DOA has indicated that the City should adopt their model resolution, there would be no questions asked. Pinion said that Chief Schauf has reviewed the resolution and has no objection. It was moved by Kolb, seconded by Plautz to send on to City Council with a positive recommendation. Motion carried unanimously.
- b. Review and Approve Bids for 2019 Public Works Projects – Pinion said this is the annual PW bids solicited. He said that there were seven proposals and it is staff recommendation to award them to the low respective bidders. He said the first six are the same every year, and Proposal 7 if for a Bike Path through the Park Department. Kolb moved to accept the low bid on all seven proposals. Plautz seconded the motion. Motion carried unanimously.
- c. Consideration of Proposals for State Road 136 Median Mowing – Pinion said that Top 2 Bottom is the same price as last year, and Sunrise Properties bumped their bid price a little. He said that Top 2 Bottom has done a decent job, and have done it the last three or four years. It was moved by Plautz, seconded by Kolb to accept the low bid for State Road 136 Median Mowing. Motion carried unanimously.
- d. Consideration of Proposals for Noxious Weed and Rank Growth Mowing – Pinion said that Sunrise Properties was the only bid received. Kolb moved to accept Sunrise Property Care for Rank Growth Mowing. Plautz seconded. Motion carried unanimously.
- e. Consideration of Proposals for Concrete Grinding – Pinion said he receive three bid. He said that Safe Step has historically been the high bidder, Hard Rock Concrete Cutter is new this year, and Asti has been the perennial low bidder on this job, and do a very good job. Plautz moved to accept the low bidder of Asti Sawing for the Concrete Grinding. Kolb seconded the motion. Motion carried unanimously.
- f. Consideration of Proposals for Concrete Leveling – Pinion said that this is not an each and every year; however, this year there is some to be done. He said that a defined square footage of what needs to be done was given, so the City was looking for a placeholder. However, the bidder need more definite number so they could do an estimate on actual quantity. Pinion said that there is no action necessary because there were no bids; however, when the final quantity is determined, bids will be solicited and it was come back to the Committee in the future.
- g. Consideration of Proposals for Engineering Design Services for 2019 Street Improvement Projects – Pinon said that four proposals were submitted and staff has reviewed them. He said that this is a time and material, not to exceed proposal, and a best estimate on their part based on the scope of services put together. Three of the four people invited did submit proposals, which was summarized in the packet. He said that the City rates companies on a scale of 1 to 3, to get some relative comparison of firm to firm. He said as far as total points, MSA ranks on the top because of some of their historic work in the City with the Stormwater Utility. He said MSA also recognizes the aggressive schedule, and they are willing to put two survey crews to get it done in a more timely and efficient manner. Pinion said that estimates are close, and the hours are there. Pinion said, with the Committee's permission, staff would negotiate a final price with MSA on a time and material, not to exceed contract. He said the he expects for the final number to be below the \$59,000. Kolb asked if the City can justify going with MSA as opposed to the low bidder, Vierbicher. Pinion said that it really isn't a low bid, this was a time and material, not to exceed, give the City their estimated costs, and hours. Wedekind asked if this was just for Washington, and Pinion answered that this is for all three projects, Lake Street, Washington Avenue, and the mill and overlay on Broadway. Pinion said that he is looking for bid results in May. Kolb moved Wedekind asked questions regarding the Washington Avenue storm sewer. Pinion said that a 60-inch pipe is feeding in to it on the lower end. He said it goes through the big hill and right down to the river. He said that pipe has sufficient capacity; however, upstream is a little hamstrung. He said at the time there are two parallel smaller diameter pipes, and what he is expecting, the City will have the option to replace those with a much larger one within the street profile. He did say one of the challenges may be conflicts with the sewer and water laterals. He said he thinks the better option would be a third pipe, much larger diameter east of the sidewalk on the fairground property. He said this would require an easement from the fairgrounds; however, previous discussion were favorable. He said this would be the most inexpensive construction, because it is in a greenfield, not with curb and gutter. It was moved by Kolb to allow staff to negotiate a contract for engineering design services for the 2019 Street Improvement Projects. Plautz seconded the motion. Motion carried unanimously.
- h. Consideration of Proposals for Engineering Services for Oak Street Booster Station Electrical Upgrade – Wade Peterson said request for proposal were sent out to five firms and four responses were received. It was Peterson's recommendation to use Donahue and Associates for the Electrical Upgrade. Peterson said that this fills the red and white tower. It was moved by Kolb to approve the low bidder, Donohue & Associates for Oak Street Booster Station Electrical Upgrade. Plautz seconded the motion. Motion carried unanimously.
- i. Consideration of Proposals for Engineering Services for Mill Race Water Main and Sanitary Sewer River Crossing Replacements – Peterson said that this crossing is directly south from the old pumphouse. He said that this crossing is a

1930s version, single barrel. He said everything that the City has now on the sewer side in all dual barrel crossings. Kolb asked the purpose of dual versus single. Peterson said that with a single barrel when it begins to back up, there are no options; therefore, it is more for a safety factor. Plautz asked the process of putting in the crossing. Peterson said that the local contractors think the ground will be suitable for a directional bore. He said that a Geo-Tech firm will be brought in to do borings to verify that this is the best option. Peterson said that five requests for proposals were sent and two were received, one from MSA and the other being Cedar Corp. He said that there was a \$150.00 difference. He said that the most significant difference was that MSA had quite a bit of experience with doing siphons, and river crossings, where Cedar Corp. has some directional bores, but nothing listed for doing a siphon type project. It was moved by Plautz, seconded by Kolb to accept the proposal from MSA for the Mill Race Water Main and Sanitary Sewer River Crossing project. Motion carried unanimously.

- j. Consideration of proposed Application for a 2019 Urban Non-Point Source Planning Grant to update the City's 2007 Water Quality Plan – Pinion said two years ago an application was submitted for the same grant program, the demand exceeded the supply of funds; therefore, the City did not get funded. He said the City is a MS4 community, so the four Ss, it is Municipal Separate Storm Sewer System. He said it is communities within the Wisconsin River Basin that have populations greater than 10,000 people, the City is one of 13 MS4 communities in the Wisconsin River Basin. The DNR worked with the EPA to establish total maximum daily limits (TMDL), for phosphorus, in the entire Wisconsin River Water Shed for MS4 communities, and then they allocate what can be done. He said the applications have been submitted to the EPA and are confident they will be approved, but updated the City's Stormwater Quality Plan to address those specific goals to comply with the impending TMDLs, it is budgeted to do that this year. He feels that it is worth throwing the application at them, since there were already 30 done two years ago, the City stands a better chance. He said this would be for planning done in 2020. He said that if this were successful it would save about 40% of the cost of planning, which is approximately an \$80,000 project. It was moved by Plautz, seconded by Kolb to approve the submission of the Application for a 2019 Urban Non-Point Source Planning Grant as presented. Motion carried unanimously.
- k. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for January and February 2019 – It was moved by Kolb, seconded by Plautz to approve the monthly Billing Adjustments/Credits for Sewer and Water Customers for January and February, 2019 as presented. Motion carried unanimously.

### **Reports**

- a. Utility Superintendent's Report – Peterson said the Department has been busy with water mains breaks. Peterson said that the department keeps good inventory of parts to be able to repair most things. He said that wastewater project is up and running. He met with the DNR last week, and had the finally okay signoff on the loan. He said he should be finalizing the last bills in the next week or so and then will be sending out bills to the outlying communities for their portion of the project. He said that the department will be doing a presentation at Wisconsin Rural Water Conference at the end of this month, and it has also been selected for a presentation in Green Way at the Wastewater Conference in October.
- b. Street Superintendent's Report – Gilman said that the department helps the Water Department on a couple of water main breaks. The department has been busy is plowing, and downtown snow removal. He said they are working on corners and storm inlets for two weeks, trying to get everything open and flowable. He said that the pole building is up and ready to be prepped for use. Gilman said that the new refuse truck was supposed to be here last Wednesday; however, it had a recall before it ever got here. Wedekind asked how the salt supply was doing, and Gilman said that roughly 1100 tons per year, and the City allots for 1400 per year. Gilman said that the season was started with 800 tons of sand, and another 500 tons was mixed, with approximately one ton left. Plautz said that he would like to have the older snowplow trucks equipped with a wing to go under the mailboxes. Gilman said that the trucks that do not have a wing at this time would have to be totally refurbished as far as front axle springs, they are not designed for it. Gilman said that the downside to a wing is that they are fixed and basically can only distribute one direction. He said people are misdirected thinking that the blades can be turned at any time. He said that regarding the mailboxes, technically it is the residents responsibility to keep it clear for the post office.
- c. Police Chief's Report – Schauf stated he did not have a report for the Committee because they did not have their software yet, and the numbers that would be given to the Committee he could not support. He said the department has been working with alternative side parking and cars being towed. Plautz questioned the snow emergency ordinance. Schauf said that the challenge that is run into is a very significant catch 22, the people are told that there is no way that they can park on the street, but they still have to park. Schauf said that in the 20 years that he has been with the City, the snow emergency ordinance has never been enacted.
- d. Fire Chief's Report – Stieve presented the Committee with an article that was published in National Fire Magazine by one of the Fire Department's members. He said that was one member resign, he moved out of the area, which now leaves the Department with 38. He said that the Assistant Chief interviews were completed without anyone to hire. He said that there were 20 applicants, six were interviewed, invited three to a second interview, two of them declined, interviewed one; however, he wasn't the guy. Stieve said that the position will be readvertised. Stieve presented the Committee with information regarding Baraboo/Lake Delton Mutual Aid. Kolb said that he wanted to let Plautz and Wedekind know that he has always been opposed to Auto-Aid; however, sitting down with Stieve for some time, he is moving a little bit on this. He said after talking with Stieve, he spoke with Geick, and he is going to be looking into the potential fiscal impact. He said that 12 kids completed the Fire Academy. He said that eight of them became Certified Firefighter I, a couple of them have to



take the written exam over, and a handful that have to retake the Firefighter 2 exam. He said the practical exam was cancelled due to cold weather in January. There is another Firefighter II in April, so hopefully the kids can get in and certified, because the program that they are in, they start college now, and then another part of the program is once they become certified, they can send in their certifications. Kolb asked the timeline for the Assistant Chief position, Stieve stated probably six weeks.

- e. Committee will tour garage and grounds to view the new storage building and 2019 Public Works Department equipment purchases at the City Services Center – Pinion said that the Public Works Department was expecting two skid steers, and a new garbage truck; however, only received one skid steer. He said given the temperature and everything, the tour will be held another day.

**ADJOURNMENT** – It was moved by Kolb, seconded by Plautz to adjourn at 1:55 p.m. Motion carried.

## **BID, BOARD OF DIRECTOR'S MEETING**

**February 20, 2019**

**Members Present:** S. Fay, B. Stelling, M. Zolper, T. Wickus, D. Ender, N. Marklein Bacher, L. Stanek

**Members Absent:** L. Stanek, D. Ender

Also Attending: Ed Geick

**Call to Order:** Sarah Fay presided over the meeting, called it to order at 5:45PM and noted compliance with the Open Meeting Law.

### **Meeting Minutes:**

Moved by Byberg, seconded by Steffes and unanimously carried to approve the minutes of January 16, 2019.

**Agenda:** Moved by Zolper, seconded by Steffes and unanimously carried to approve the agenda as published.

### **Reports of Officers and Committies**

None to Report

### **Old Business:**

Joint Parking Committee Update – No Meeting, rescheduled for March.

### **New Business:**

1.	Vouchers	Landscape Techniques	\$	2250.00
		Downtown Baraboo		140.00
		Wisconsin Public Radio		675.00
		The Sign Shop		1200.00
		Fred Moh		355.20
<b>TOTAL:</b>				<b>4620.20</b>

Moved by Wickus, seconded by Byberg, and unanimously carried to approve the vouchers.

2. Fund request for the branding initiative, \$5,000 from reserves – Moved by Steffes, seconded by Zolper to request for regular communication and consultation with BID representative. \$64,000 is in reserves.
3. Fund request from the promotions committee, over budget, \$3459 from reserves – Moved by Zolper, seconded by Stelling to approve request.
4. Laura Stanek has resigned and has a recommendation
5. By-law Review – Dana Ender continuing
6. 2018 Income Statement – No Action

### **Correspondence & Announcements:**

Michael Zolper was thanked for his service to the BID Board.

**Next Meeting:** Wednesday, April 17, 2019 at 5:45pm, Committee Room #205.

**Adjournment:** Moved by Stelling, seconded by Byberg to adjourn at approximately 6:30 p.m.

**Copies of these meeting minutes are on file in the Clerk's office:**

Plan Commission	02-19-19	UW Campus Comm.	10-18-18, 1-17-19
Park & Recreation	02-20-19	CDA	02-21-19
Emergency Mgmt.	01-23-19	Library Board	02-18-19, 3-18-19
CDA Loan Comm.	08-07-18		

**Petitions and Correspondence Being Referred** – None.**CLOSED SESSION**

Moved by Sloan, seconded by Petty to go into Closed Session as per §19.85(1)(g), Wis. Stat., to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City Administrator to provide information on the ongoing union contract negotiations with WPPA).

Council Members Present: Wedekind, Sloan, Petty, Ellington, Kierzek, Thurow

Council Members Absent: Kolb, Plautz, Alt

Others Present: Chief Schauf, Adm. Geick, Att. Truman, Mayor Palm, Clerk Zeman, C. Haggard

**OPEN SESSION**

Moved by Wedekind, seconded by Petty and carried on a unanimous roll call vote to return to Open Session as per WI Stats 19.85(2) to address any business that may be the result of deliberations made in Closed Session. No action taken at this time.

**ADJOURNMENT**

Moved by Ellington, seconded by Petty, and carried on voice vote, that the meeting adjourn.

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Brenda Zeman, City Clerk